



N89 W14700 Patrita Drive, Menomonee Falls, WI 53051

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March 19, 2020

Dear Valued Partner,

With the status of our world changing daily due to the current world health crisis, we are aware that many of you may be forced to make decisions regarding your business on a temporary or permanent basis.

In order to provide you with the best service, we would like to request that any type of disruption to your companies' business or policies that may impact our ability to deliver product or service your business be reported to your RJ Schinner customer service representative as soon as possible.

If you do not have the appropriate individuals contact information, please contact RJ Schinner at 1-800-234-1460 and ask for Customer Service.

Thank you,

RJ Schinner

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